

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

28 March, 2013

Minutes pages 1 - 4

Present:

Phil Applin	Harry Nicholls
David Bowie	Neil Pearce (Planning Consultant)
Carol Cholerton	Richard Rose
Mark Haselden (Chairman)	Dave Savage
Martyn Luscombe	David Stephenson
Trevor Honychurch	Sarah Summers (Clerk)

1) Apologies

Apologies were received from Tom Baxter, Helen Crook, Elizabeth Dixon, Andrew Dow, Kate Rolfe, Roger Matthews and Moira Tsolakis.

2) Minutes

The minutes of the meeting held on 28 February, 2013 were approved as a correct record following an amendment on page 4 – Charlie Neil worked for ITV, not BBC.

3) Chairman's Report

The Chairman advised that Eden's Neighbourhood Plan, the first to go to referendum, has been adopted. The Thame plan which has been closely monitored by the Stratford NP team in terms of format, has passed inspection and proceeds to referendum on 2 May, 2013.

Currently the work in progress is focused on four work streams:

- i) Regeneration;
- ii) Town Centre;
- iii) 'Everything Else' – David Bowie, Helen, Trevor and Mark are working on this and the draft proposal will be circulated before the next Steering Group Meeting;
- iv) Communication and Consultation.

4) Regeneration

David Stephenson gave a verbal presentation on progress to date. He advised that without a Core Strategy, there is no strategic direction on land use planning and there is currently no direction to where housing or employment should go.

Nevertheless the NP is taking a general approach and continues to work on the major proposal for a regeneration project.

David confirmed that SDC has commissioned a 'Master Plan' and rumours have been forthcoming that SDC is looking at redeveloping areas including Timothy's Bridge Road and Masons Road and also areas of the Canal Quarter, which should be in accordance with the NP proposals.

To this end, a letter, which includes the following extract is to be sent by the Town Council, in association with the Neighbourhood Plan team, to Paul Lankester at the District Council ... *'In the spirit of Localism, and in order that our respective plans reflect the wishes of local people as closely as possible, it would be helpful, and I believe mutually beneficial in the long term, if there could be complete transparency between Stratford District Council and the Neighbourhood Plan as far as Stratford itself is concerned'*..... The letter concludes with a request that a meeting between Dave Nash and David Stephenson is convened as soon as possible.

Mark Haselden explained that at the Stratford Vision Meeting on 22 February, the regeneration area was discussed in the presence of both Paul Lankester and Chris Saint, and from the discussion, it was clear that our ideas are converging. At the meeting, Chris expressed an offer of transparency and co-operation and the letter, to be sent to Paul Lankester, is an attempt to formalise this offer and jointly share vital information to progress this major issue.

Mark proposed that the letter be sent, and it was unanimously AGREED.

The address by David Stephenson gave rise to general comment and specific questions regarding housing numbers and David indicated that if all the zones were generated, placement for 1,000 new homes could be identified. Neil confirmed that the next Core Strategy draft should have definitive numbers for housing and give a breakdown on the dispersal approach outside Stratford-upon-Avon.

5) Town Centre

Phil's address was aided by a Power Point Presentation which forms part of the minutes and is circulated as **Appendix 'A'**.

6) 'Everything Else'

Covered in the Chairman's Report.

7) Communication and Consultation

Richard explained, that following various workshops, the first draft of the 'Team Brief' will be available by the end of April. This document sets out the key messages and will be used to create all the publicity material and consultation and communication messages.

There will then follow a concentrated six week awareness campaign which is being managed with the assistance of Val Harris, who will also administer the Town Hall NP Open Days. Richard advised that Val is currently in the process of completing a very comprehensive register of all the interest groups in order to provide a '*who does what, where and when*'.

It is very important that everyone involved with the Neighbourhood Plan contacts Val to tell her who is going to represent each organisation/group when the message has to go out, with contact details and schedules of meetings etc.

Richard's Power Point Presentation is included as part of the minutes and is circulated as **Appendix 'B'**.

8) Update from the Planning Consultant

Neil confirmed that on 28 March the government announced procedures for the revocation of the Regional Spacial Strategy.

9) Public Participation

There were no members of the public present.

10) Any Other Business

- 10.1 Trevor advised of his meeting in London at the DCLG on 25 March. His notes are included as part of the minutes and are circulated as **Appendix 'C'**.
- 10.2 Sarah gave a verbal account of her conversation with the Town Clerk of Thame.
- 10.3 Mark thanked the Town Council for the Easter festive fare, and wished everyone a very Happy Easter.

The Chairman declared the meeting closed at 7:40pm.

Attachments:

- i) Appendix 'A' - Retail and Town Centre Status – Phil Applin
- ii) Appendix 'B' - Communications and Consultation Plan – Richard Rose
- iii) Appendix 'C' - Neighbourhood Plan Meeting for Communities and Local Government at DCLG, London – Trevor Honychurch