

**LOCALISM/NEIGHBOURHOOD PLAN
STEERING GROUP MEETING
29 March, 2012**

Minutes pages 1 - 4

Present:

Phil Applin	David Morgan
Neil Basnett	Harry Nicholls
Charles Bates	Neil Pearce (Planning Consultant)
Tom Baxter	Tim Sanders
Kevin Bond	Dave Savage
Andrew Dow	Donna Savage
Trevor Honychurch	Sarah Summers (Clerk)
Mark Haselden (Chairman)	Moira Tsolakis
Roger Matthews	Yvonne Wiggins

Observers:

There were two observers present.

Apologies:

Helen Crook, Elizabeth Dixon, Peter Emmerson, Jenny Fradgley, Ann Hicks, David Langman, Alan Marks MBE and Charlie Michaelis.

It was noted with sadness that Elizabeth Dixon was absent due to the sudden, accidental death of her step-daughter.

1) Minutes

The Minutes were approved as a correct record.

2) Chairman's Report on the Core Strategy

The Chairman advised that the management team, in consultation with the working parties, had formulated the first draft of the response to the Core Strategy. Following the Core Strategy Working Party facilitated by the District Council on Monday 26 March, the draft had been revised and was being submitted to the Steering Group for consideration and approval.

The Chairman gave a verbal address, outlining the key areas of concern, which are contained on pages 1 and 2 of the attached Core Strategy response.

A number of further thoughts arising from the ensuing discussion were forthcoming, which have been incorporated in the finite response, circulated with these minutes. In particular, Q83-87 includes the recommendation for SDC to retain the Urban Design Officer and an answer to Q205 has been included to expand on strategy transport schemes.

Subject to the suggested amendments, it was AGREED that the response would be submitted to the District Council by the deadline date of 30 April, 2012.

Trevor Honychurch led a vote of appreciation for the Chairman, thanking him for his extensive work in compiling the response.

3) Presentation – Housing, Planning and Design Straw Man

Questions and observations from the floor were forthcoming throughout Tom Baxter's presentation of the Housing, Planning and Design Working Party's 'Straw Man'.

Tom's presentation evolved around a Power Point presentation, which is circulated with these minutes, together with the associated notes, also included in the circulation.

It was considered, that further thought should be given to examining every scenario, particularly as the numbers quoted in the Core Strategy seem to represent the minimum housing numbers, not maximum:

It was felt that some of the issues that need looking at further, with a completely open mind are:

- Density permutations;
- Areas suitable for substantial development in one location as opposed to a number of small developments of 50 units;
- Care home accommodation or a 'Care Village' could satisfy a large slice of the housing numbers in one go;
- Linking developer contributions for bringing empty homes back into use;
- Balance business development and housing;
- Shared space.

4) Updates from Working Parties

As time was of the essence, the Chairman requested that updates from the Working Parties should relate to urgent matters only:

- Consultation and Communications – deferred to next meeting.
- Statistics & Data Collection – David Morgan advised that the Blue Book would go in the Drop Box next week, which will be accompanied by supporting literature and 20 folders of detailed information on what other parishes have done. The Steering Group was urged to look at this.
- Infrastructure – It is the intention of the Infrastructure Working Party to submit their ‘Straw Man’ for wider consultation, and the Chairman, Kevin Bond was asked to liaise with the Chairman of the Consultations & Communications Working Party, Charlie Michaelis, to ensure that this wider consultation dove-tails with the overall consultation process.
- Youth & Families – nothing to report.
- Business & Tourism – ‘Straw Man’ to be presented to the next Steering Group Meeting on 26 April.
- Mature Stratford – nothing to report.
- Finance – nothing to report.

5) Update from Planning Consultation

The Planning Consultant was asked to present a review of the NPPF at the next meeting of the Steering Group on 26 April.

Neil confirmed that the Neighbourhood Plan Regulations have been published and will come into force on 6 April.

Additional information on legislative updates are circulated with these minutes.

6) Update on Governance and Personal Interests

Deferred to the next meeting.

7) Public Participation

No one wished to speak during Public Participation.

8) To consider any other business

There was no other business.

The Chairman declared the meeting closed at 8:15pm.

Action:

1. Neill Basnett - Business & Tourism Straw Man' to be presented to the Steering Group Meeting on 26 April.
2. Chairmen - Updates from working parties.
3. Neil Pearce - Review of NPPF
4. Sarah Summers - Update on governance and Personal Interests

Enclosures:

1. Core Strategy Response
2. Housing, Planning & Design 'Straw Man' Power Point presentation
3. Housing, Planning & Design 'Straw Man' accompanying notes
4. Planning legislation updates